

## ***Homestay Application - Hobart***

Congratulations on your offer to study at the University of Tasmania.

The University of Tasmania offers a great Homestay program for students studying in the English Language Centre during their stay. If you would like to live in Homestay while you are studying at UTAS, please complete the forms attached and return them to us for processing. Please be sure to complete the forms accurately, as these are used to find the most suitable host family for you in Tasmania.

You will find 4 forms to complete:

### **Student Profile Form**

This will be sent to your Homestay Host to give them some information about you before you arrive. You will receive a Family Profile Form with information about your Homestay Host once your placement has been confirmed.

### **Student Medical Form**

This form is vital for any emergency situations that may occur. Please ensure that you give us accurate information.

### **Arrival Form**

This form tells us when you will be arriving in Tasmania. If we don't receive your arrival details at least 48 hours before you arrive, we cannot guarantee airport pickup.

### **Student Homestay Agreement**

To ensure that your Homestay experience is rewarding for both you and your Homestay Host, you will need to adhere to these guidelines. Please read, sign and return this document.

If you are having difficulty with the forms, please ask your agent or email us for assistance.

**Be sure to send your application for Homestay and pay your fees at least 3 weeks prior to your arrival in Tasmania. If these are not received in time, your placement cannot be guaranteed.**

Due to Australia's multicultural society, your Homestay Host/s may not be of Anglo-Celtic descent and may not have a 'traditional' family structure with a mother, father and two children. Families in Australia are very varied - some will have only one Host parent (usually the mother) some will have Host parents from another cultural background, and most of the time, the mother will go outside the family home and work during the daytime.

Please find attached the University of Tasmania's Homestay Refund Policy in the event that you choose to withdraw from your course or leave the Homestay program.

All information collected is strictly confidential and will only be used for the purpose for which it has been supplied. For full details on the University of Tasmania's Privacy Policy, please go to: [http://www.utas.edu.au/universitycouncil/legislation/pol\\_privacy.pdf](http://www.utas.edu.au/universitycouncil/legislation/pol_privacy.pdf)

## Student Profile Form

### Personal Information

Family name: \_\_\_\_\_ Given names: \_\_\_\_\_

English name: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Male  Female

Email address: \_\_\_\_\_

Student ID number: \_\_\_\_\_

### General Information

Which country are you from? \_\_\_\_\_

Where is your home town? \_\_\_\_\_

When will your ELC course be completed? \_\_\_\_\_

How long do you plan to live in Homestay? \_\_\_\_\_

Are you a smoker?  non smoker?

**Likes:**  for 'yes',  for 'no'.

Animals? cats  dogs  birds  other \_\_\_\_\_

Most of our homestay families have pets in the home, if you do not wish to live with pets we may have trouble finding a homestay family for you.

Children?  ages: \_\_\_\_\_

I like to eat: \_\_\_\_\_

I don't like to eat: \_\_\_\_\_

## Student Profile Form

### Hobbies and Interests

Music  Going to the movies  Watching TV   
 Sports  Shopping  Swimming   
 Internet  Reading  Cooking

Sports I play and enjoy: \_\_\_\_\_

Other interests: \_\_\_\_\_

### What is important to you in Homestay?

Not important      Somewhat important      Very important

Having Internet access     
 (Internet is not included in the homestay fee – you will need to pay for this service if it is available)  
 Living in a family with children     
 Having your own bathroom     
 Living with other students     
 Female host only

**\* We will try to place you with a Host family who suit your preferences but cannot guarantee that this will be possible.**

### Medical Information

Allergies: \_\_\_\_\_

Illness/Disabilities: \_\_\_\_\_

Medications taken: \_\_\_\_\_

### Emergency Contact Person

Name: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Mobile number: \_\_\_\_\_

Fax number: \_\_\_\_\_ Email address: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Does this person speak English?    Yes       No

If 'no', what is this person's first language? \_\_\_\_\_



## Arrival Form – Hobart campus

The University of Tasmania provides a free airport pick-up service to International students arriving to commence their studies at UTAS. When a student arrives with family members or friends, the use of the free pick-up service for the additional members of the group is not available. With prior notice of the arrival, UTAS will arrange a taxi service to transport the student and the additional members of the group. Each additional passenger will be required to pay AU\$25 to the driver for this service.

Please send this form to:

**By Mail:** Accommodation Officer  
International Services  
Private Bag 38  
HOBART 7001 TASMANIA AUSTRALIA

**By Fax:** + 61 3 6226 7862 **Attention: Rachael Sansom**

**By Email:** [International.Accommodation@utas.edu.au](mailto:International.Accommodation@utas.edu.au)

If International Services does not receive this information 48 hours (or by Thursday if arriving on Saturday, Sunday or Monday) before your scheduled arrival, assistance may not be guaranteed.

We will only acknowledge receipt of your Travel Form if you provide your:

Email (please print clearly):

### PERSONAL DETAILS:

**Family Name:**  **Sex:** Male  Female

**Given Name(s):**  **Date of Birth:**  /  /

**Course:** (for example: Bachelor of Computing)  **Student ID#:**

### ARRIVAL DETAILS:

**Arrival in Hobart:** Day  Date:  /  /  Time:  am  pm

**Airline:** Qantas  Jetstar  Virgin Blue  **Flight Number:**

**Other** (example bus from Launceston):

**Arrival in Australia:** Day  Date:  /  /  Time:  am  pm

**Airline:**  **Flight Number:**  **Arriving in:** Sydney  Melbourne  Other

### RECEPTION DETAILS:

I wish to be met at Hobart Airport/ Bus Terminal and taken to my accommodation.

I do not wish to be met upon arrival, and will make my own arrangements to travel to my accommodation.

I will be accompanied by a family member/friend:  
Spouse  Parent/s  Friend  Other  Name(s):

Child/ren  Name/s and age/s of child/ren:

## ***Student Homestay Agreement***

Whilst living in Homestay, the Homestay student is expected to:

1. adhere to the guidelines provided by the Homestay hosts for living in the Homestay home; which may include no smoking, no alcohol and agreeing to help with minor household chores such as washing up and keeping their bedroom clean and tidy.
2. be aware of cultural differences and respect the beliefs of the Homestay hosts which may differ from their own.
3. communicate with the Homestay hosts on an everyday basis. Homestay students should be open with their Homestay hosts about their needs/wants.
4. advise the Homestay Coordinator immediately if any concerns arise for their health or welfare in the Homestay home.
5. adhere to the guidelines provided for Homestay students in Homestay literature and other advice given by the Homestay Coordinator.
6. be aware of and obey the laws of Australia.
7. carry a pre-paid telephone card for the use of the telephone in the Homestay home.
8. ask for permission before using the telephone or internet service. You may be required to pay for use of the telephone and internet services.
9. pay for any damages to the Homestay home or Homestay host's property caused by the student.

**I accept the above guidelines and agree to abide by these conditions for the duration of my Homestay.**

Signature: \_\_\_\_\_ Print name: \_\_\_\_\_ Date: \_\_\_\_\_

## ***Homestay Refund Policy***

- A full refund of the Homestay deposit is given if the student cancels in writing at least two weeks before their Course Start Date.
- If a student wishes to have Homestay rent fees (paid in advance) refunded to them, they are required to give the Homestay Coordinator and their Homestay host a minimum of 14 nights' notice.
- If a student gives less than 14 nights' notice of their intention to move out of their Homestay, the student will still be required to pay Homestay rent for 14 nights following the date on which they have given notice.
- The Homestay Administration Fee is non-refundable.
- All Homestay refunds will be paid into an Australian bank account. No cash refunds will be processed.
- Refunds will be paid within 4 weeks of receipt of the completed "Request for Fees Refund Form".
- This policy does not remove a student's right to take further action under Australia's consumer protection laws.

If a student wishes to dispute the decision on a refund, the student has a right to the University of Tasmania's Dispute Resolution process, which does not circumscribe the student's right to pursue other legal remedies